



ACCOMMODATION BOOKING FORM

4th Asia-Pacific Base Oil Conference
16th Annual Fuels & Lubes Asia Conference
(28 February 2010 to 06 March 2010)

GUEST DETAILS

First Name: <input type="checkbox"/> Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms.		Last Name:	
Passport Number:		Date of Birth:	
First Name: <input type="checkbox"/> Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms.		Last Name:	
Passport Number:		Date of Birth:	
Company:			
Address:			
Country:			
Tel:		Fax:	E-mail:
Credit Card Number:		Card Expiry Date:	

RESERVATION DETAILS

Arrival Date:	Flight/Time:
Departure Date:	Flight/Time:

Room Type	Per Room Rates
Deluxe Room	<input type="checkbox"/> SGD 210.00 ++ Inclusive of 1 Buffet Breakfast and unlimited in-room internet access <input type="checkbox"/> SGD 240.00 ++ Inclusive of 2 Buffet Breakfast and unlimited in-room internet access
Regent Club Deluxe	<input type="checkbox"/> SGD 310.00 ++ Inclusive of the Club Benefits and unlimited in-room internet access for single occupancy. <input type="checkbox"/> SGD 360.00 ++ Inclusive of the Club Benefits and unlimited in-room internet access for double occupancy.
Regent Club Executive Suite	<input type="checkbox"/> SGD 430.00 ++ Inclusive of the Club Benefits and unlimited in-room internet access for single occupancy. <input type="checkbox"/> SGD 480.00 ++ Inclusive of the Club Benefits and unlimited in-room internet access for double occupancy.

*Room Preferences: Smoking Non-smoking King bedded Twin bedded
(subject to availability)

LIMOUSINE ARRANGEMENT

- One (1) way limousine transfer from Airport to Hotel at SGD 90.00 subject to 7% GST
- One (1) way limousine transfer from Hotel to Airport at SGD 90.00 subject to 7% GST
- Return limousine transfer at SGD 180.00 subject to 7% GST

Additional comments/special requirements: _____

TERMS AND CONDITIONS

- All room rates are subject to 10% service charge and 7% GST.
- Check-in time is at 15:00 hours; check-out time is at 12:00 hours. Early check-in and late check-out charges will apply.
- All accommodation requests must be received **no later than 29 January 2010**. However, please note that a limited number of rooms have been blocked for this group. Thus, confirmation at this special group rate is subject to room availability.
- **A minimum stay of two (2) nights applies** for every booking made.
- **All reservations will receive a confirmation number from the hotel via fax or e-mail.**
- Cancellations for guaranteed reservations made after **21 February 2010** will result in a two (2) room night accommodation charge. A cancellation number will be provided by the hotel as proof of cancellation.
- A "No Show" charge will be levied for "No Show" based on total nights booked multiplied by the single room rate.

**Please fax completed reservation form to (632) 772.4735 or 1801.515.7776
or e-mail to conference@fuelsandlubes.com**